

### Collaboration Rubric<sup>1</sup>

<b>CATEGORY</b>	<b>Weak Collaborator</b>	<b>Shaky Collaborator</b>	<b>Solid Collaborator</b>	<b>Exemplary Collaborator</b>
<b>Focus on the Task and Participation</b>	<p><i>Does not focus on the task and what needs to be done. Lets others do the work.</i></p> <p><i>Participation is limited to physical presence around group.</i></p>	<p><i>Focuses on the task and what needs to be done when prompted by a group member.</i></p> <p><i>Participation is inconsistent and not dependable.</i></p>	<p><i>Focuses on the task and what needs to be done.</i></p> <p><i>Participation is consistent and dependable.</i></p>	<p><i>Focuses on tasks at what needs to be done. Encourages others to focus.</i></p> <p><i>Participation is consistent and dependable. Encourages others to participate.</i></p>
<b>Dependability and Shared Responsibility</b>	<p><i>Consistently late for or misses group meetings.</i></p> <p><i>Misses deadlines for turning in work, impacting the work of others in the group.</i></p>	<p><i>Late for group meetings, or needs to be reminded or times and locations</i></p> <p><i>.Turns in work after the deadline, impacting the work of others in the group.</i></p>	<p><i>Punctual for group meetings.</i></p> <p><i>Turns in work on time. When going to be late, informs with rest of group, minimizing the impact on the group.</i></p>	<p><i>Punctual for group meetings and reminds others of meeting times and locations.</i></p> <p><i>Turns in all work on time. Offers to support group members who may be late with an assignment or task.</i></p>
<b>Listening, Questioning and Discussing</b>	<p><i>Appears to have great difficulty listening. Argues with teammates, and is unwilling to consider other opinions. Impedes group from reaching consensus.</i></p> <p><i>Asks questions that cannot be answered or put the receiver in a difficult position.</i></p>	<p><i>Appears to struggle to listen to another speaker. Tends to dominate discussions or interrupt other speakers. Participates in reaching consensus.</i></p> <p><i>Asks questions with a correct response already in mind.</i></p>	<p><i>Listens respectfully to other speakers. Waits for other speaker to finish before speaking. Willing to change perspective to reach consensus.</i></p> <p><i>Asks questions that suggest a desire to understand the other person's position or opinion.</i></p>	<p><i>Listens respectfully to other speakers. Waits for other speaker to finish before speaking. Guides conversation toward consensus without forcing his/her opinion.</i></p> <p><i>Asks questions that reflect their desire to understand and highlight others knowledge and experiences.</i></p>
<b>Research and Information-Sharing</b>	<p><i>Does not provide research or ideas when participating in the group discussion.</i></p>	<p><i>Provides research and ideas when participating in the group discussion as long as the research matches their area of interest.</i></p>	<p><i>Provides useful research and ideas when participating in the group discussion regardless of the topic or content.</i></p>	<p><i>Gathers research and shares ideas when participating in the group discussion. Defends/ rethinks ideas relating to the group's project goals.</i></p>

<sup>1</sup> Modified from <http://www.uwstout.edu/soe/profdev/secondaryteamworkrubric.html>

<b><i>Problem-Solving</i></b>	<i>Does not try to solve problems or help others solve problems.</i>	<i>Does not suggest or refine solutions, but is willing to try out solutions suggested by others.</i>	<i>Suggest ideas and refines solutions suggested by others.</i>	<i>Actively looks for and suggests solutions to problems.</i>
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